

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Wednesday evening, November 4, 2020, at 7:00 P.M. in the Township Municipal Building.

All of the Supervisors were present.

Chairman Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none.

Chairman Hittle said he would entertain a motion to dispense with the reading and approve of the Minutes of the Regular Meeting of October 6, 2020. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution No. R13-2020 has been prepared for the transfer of funds in the State Fund Budget for 2020. Chairman Hittle instructed the Secretary to read Resolution R13-2020, and he did so. A motion was made by Supervisor Geisel to approve Resolution No. R13-2020 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle presented the tentative annual budget for 2021 which each Supervisor has had the opportunity to study and review. First presented was a work sheet summary listing total estimated General Funds available for appropriation for 2021 totaling \$1,866,030.00 including estimated cash and securities on hand on January 1, 2021 totaling \$521,469.00 (excluding \$250,000.00 fund equity reserve) and estimated General Fund receipts totaling \$1,346,161.00. The General Fund revenue estimated included total estimated tax revenues of \$977,716.00 based on a levy of .00917 mills for real estate tax purposes and \$5.00 per capita levy and a continuation of all other current tax levies, including the \$52.00 Local Services Tax. Other estimated General Fund revenues included \$50,748.00 from Licenses and Permits; \$8,899.00 from Fines, Forfeits and Costs; \$6,604.00 from Interest and Rents; \$107,175.00 from Intergovernmental Revenues; \$181,950.00 from Charges for Services; \$5,610.00 from Miscellaneous Sources and \$4,059.00 from Other Financing Sources.

Estimated General Fund expenditures for 2021 totaled \$1,866,030.00. The estimated General Fund appropriations included \$205,030.00 for Administration; \$35,646.00 for Municipal Buildings, making a total estimated appropriation of \$240,676.00 for General Government. Police Protection costs were estimated at \$922,434.00; Fire Protection services were estimated at \$71,323.00; Protective Inspection costs were estimated at \$25,500.00; Planning and Zoning costs were estimated at \$14,700.00; and Emergency Management costs were estimated at \$500.00 for a total of \$1,034,457.00 for Protection to Persons and Property. The combined appropriations for Health and Sanitation purposes totaled \$20,350.00. Estimated appropriations for Highway purposes from the General Fund totaled \$388,689.00. Other estimated General Fund expenditures included a total of \$3,700.00 under Other Expenditures for Cemeteries and Flood Control; \$51,158.00 under Culture and

Recreation for the Township Municipal Park and Libraries; \$5,000.00 under Miscellaneous; \$2,000.00 for Other Financing Uses; and \$120,000 for Total Interfund Operating Transfers. The Supervisors agreed to make no changes in the tentative General Fund estimates at this time.

Chairman Hittle said the Supervisors wish to remind Township residents that it is illegal to deposit leaves into their ditches along the roads without burning the leaves and removing any remaining debris. It is also illegal to push/rake leaves onto any public roads in the Township.

Chairman Hittle said that the Township maintenance men will be posting the snow stakes to guide them when snow plowing and request that residents leave them in the ground.

In addition, the Supervisors remind residents that it is illegal to push snow from driveways onto or through Township roads. This includes the berm area. In addition to being illegal, an accident caused by the practice could result in a lawsuit against the property owner. Residents are urged to push snow to their side yards or to the rear of their driveways.

Chairman Hittle noted that the Township Business Offices and the Tax Office will be closed on Thursday and Friday, November 26th and 27th for the Thanksgiving Holiday.

Chairman Hittle noted that the Supervisors need to officially approve the participation of the Hempfield Township Volunteer Fire Department in several upcoming activities. They are: November 2 – Training, November 9 – Directors Meeting and Membership Meeting; November 12 – Training; November 17-County Fire Chiefs Meeting; November 19- Training. A motion was made by Supervisor Geisel to approve the activities as mentioned above. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of October. The police report for the month of October was first presented. The men worked 684 man hours and traveled 4,730 miles. They issued 2 traffic citations, and 2 non-traffic citations. There were Five (5) accidents with no injuries. There were 95 criminal-related incidents, 361 service incidents and 20 police information.

The fire report for the month of October noted 12 incidents including 1 EMS and 11 Fire; 4 Carbon Monoxide incidents, 2 aid-given and 2 aid received incidents.

Next viewed were three zoning permits issued by the Zoning Administrator for the month of October. They were issued to William Cadman of 1 Holiday Lane for a Storage Shed and fence at an estimated market value of \$6,000.00; Brian Mody of 161 Donation Road for a garage at an estimated market value of \$28,000.00; Ervin M. Byler of 230 Donation Road for a Shelter for a Sawmill at an estimated market value of \$6,000.00; Pamela Dunlap of 293 S. Mercer Road for a deck at an estimated market value of \$1,500.00; Clarissa White of 319 Mercer Road for a garage/addition at an

estimated market value of \$145,000.00 and Wayne Maggs of 138 Wasser Road for a Storage Shed at an estimated market value of \$4,200.00.

The maintenance report for October was then viewed. Trees were removed from the exit of the Township Building; Railroad crossing markings were painted on Scott, Blahut and Hamburg Roads; Garbage was picked up along Hamburg and Williamson Roads; Railroad Crossing Stencils were cleaned for storage; Cut brush and limbs along Williamson and Hamburg Roads; Took GMC Dump truck to Flynn's Tire World in Hubbard, OH for new tires; Rpaired the Work Area Ahead sign stands; Washed Chevy Pick Up Truck; Cleaned pavilions at the Park; Painted new turning arrow at Williamson and Hadley Road intersection; Took Ford Dump and GMC Dump for inspections; Worked on Chipper; PA One Calls; Met with McGranahan Plumbing to lay out tap in for Township Resident along Hudson Drive; Turned water off at Hempfield Park; Took old culvert pipes to scrap yard; Mowed grass at the Park; Washed HTPD vehicles numerous times; Patched potholes along Township Roads; Weed eat along guiderails on Township; Checked ditches after storms; Trip to Suit-Kote in Meadville, PA for cold patch; Removed downed tree across from Hempfield Park on Township Property that fell into neighbors yard; cleaned tailgates on various plow trucks for winter; Removed mower from Massey Ferguson Tractor and installed rear broom; Patched parking lot at HVFD; Swept garage at Township Building; Cleaned/mulched leaves at Township Building; Piled Anti-Skid at Township storage yard; Installed new radiator on GMC Dump Truck; Worked in spreader brackets on plow trucks; Worked on HTPD Unit #1 and Unite #3; Moved snow plows into Township Parking Lot.

Chairman Hittle opened the miscellaneous portion of the meeting. There were no comments.

Chairman Hittle said that prior to adjournment, he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. It was unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R13-2020

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under various State Fund accounts in the Annual Budget for 2020 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that State Fund accounts in the 2020 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2020, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet the additional appropriations needed in other accounts without increasing the total State Fund expenditures budgeted for 2020,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following State Fund expenditure transfers be made in the Budget for 2020:

1. That the sum of \$25,000.00 be transferred from Account No. 35.430.74 to Account No. 35.433.245.

GENERAL FUND:

Brownies Oil Company.....	\$ 339.84
BSFCU.....	\$ 164.79
BSFCU.....	\$ 139.23
Companion Life.....	\$ 352.13
David A. Geisel.....	\$ 68.80
Davevic Benefits.....	\$ 50.00
Davevic Benefits.....	\$ 1,500.00
Commonwealth of PA.....	\$ 50.00
Galls, LLC.....	\$ 30.27
National Fuel.....	\$ 92.41
Gary E. Hittle.....	\$ 68.80
Greenville Water Co.....	\$ 79.71
Hittle Auto Supply.....	\$ 148.84
Kelly Hittle.....	\$ 280.00
Mercer County Bar Association.....	\$ 43.75

NMS Labs.....	\$ 275.00
John Prosek.....	\$ 700.00
Reeves Info.Tech.....	\$ 70.00
Roger R Shaffer.....	\$ 750.00
Verizon Wireless.....	\$ 242.61
Steven R Vosler.....	\$ 900.00
Witmer Associates.....	\$ 8.99
Cintas.....	\$ 92.00
Advantage Auto.....	\$ 100.11

STATE FUND:

Penn Power.....	\$ 2,061.20
U.S. Municipal.....	\$ 394.91
Hittle Auto Supply.....	\$ 527.00
PLP Co.....	\$ 11,188.59
Lakeland Aggregates.....	\$ 3,234.25